



# Candidacy Requirements

**RMP®** Candidacy requirements to achieve the **Residential Management Professional (RMP)** designation:

- Be a current member of NARPM.
- Be a currently licensed real estate agent for a period of not less than the 2 previous years (if your state requires licensing).
- Verification of 100 unit years of experience acquired over a minimum of two consecutive years (1 unit year equals management of one residential unit for 1 year). Must manage a minimum of 25 residential units during and at completion of candidacy.
- Successfully complete 18 hours of NARPM approved RMP® coursework, plus the NARPM Ethics course.
- Earn 50 elective points through service to NARPM.
- Attend at least one NARPM National Convention prior to completing candidacy.
- Submit sealed letters of recommendation from 2 RMP®s and 3 clients.
- Submit a completed candidacy checklist packet within 3 years of application date.

**MPM®** Candidacy requirements to achieve the **Master Property Manager (MPM)** designation:

- Be a current member of NARPM.
- Be a currently licensed real estate agent for a period of not less than the 5 previous years (if your state requires licensing).
- Have achieved the RMP® designation.
- Provide verification of 500 unit years of experience acquired over a minimum of 5 consecutive years (1 unit year equals management of one residential unit for 1 year). Must manage a minimum of 50 units during and at completion of candidacy.
- Successfully complete 24 hours of NARPM approved MPM® coursework.
- Earn 200 elective points (beyond the RMP® points earned) through service to NARPM, local chapters, and the property management industry.
- Attend at least two NARPM National Conventions prior to completing candidacy that were not counted for RMP® candidacy.
- Submit sealed letters of recommendation from 2 MPM®s and 3 clients.
- Submit a completed candidacy checklist packet within 3 years of application date.

**CRMC®** Candidacy requirements to achieve the **Certified Residential Property Manager (CRMC)** designation:

- Have an MPM® designee on staff.
- Provide verification of 500 unit years of management experience (1 unit year equals management of one residential unit for 1 year).
- Successfully complete an on-site evaluation of your company from a NARPM auditor selected by the Certification Committee. The evaluation is based on a CRMC® Audit Checklist.
- Publish notice of candidacy in the Residential Resource
- Complete the on-site audit process within 3 years of application date.

## APPLICATION FOR CANDIDACY

Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Title: \_\_\_\_\_ Company Name: \_\_\_\_\_

MPM® on Staff (CRMC® applicants only): \_\_\_\_\_

NARPM Local Chapter Name: \_\_\_\_\_ OR [ ] No Local Chapter Affiliation

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Phone: (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Years with present company \_\_\_\_\_ If less than 2 years, list previous company and address \_\_\_\_\_

Which designation are you seeking? [ ] **RMP®** (Enclose fee of \$150) [ ] **MPM®** (Enclose fee of \$250) [ ] **CRMC®** (Enclose fee of \$500)

All of the information contained in this application is accurate and complete. I certify that I have been a licensed real estate agent as required above.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment Method:

[ ] Check [ ] MasterCard [ ] Visa [ ] Amex [ ] Discover

Card #: \_\_\_\_\_ Exp: \_\_\_\_\_

Signature: \_\_\_\_\_

Cardholder Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Send completed application at least 90 days prior to submission of certification packet with fee and copy of license to:

**NARPM**  
P.O. Box 140647  
Austin, TX 78714-0647

You will receive a candidacy checklist and be assigned a mentor within 30 days of receipt of application.

**Application Fees are Non-Refundable.**

For Office Use Only

Application Received: \_\_\_\_\_

Amount Enclosed: \_\_\_\_\_

Check #: \_\_\_\_\_

Checklist Sent: \_\_\_\_\_

I authorize NARPM to charge my credit card.